

Charlestown Planning Board  
Community Room  
April 2, 2019 7 PM

Planning Board Present: Robert Frizzell, Steven Neill (ex-officio), Douglas Neill, Sharon Francis, Rosie Smith-Hull, Richard Lincourt  
Planning Board Absent: Terry Spilsbury  
Alternates Present: Duane Wetherby  
Staff Present:

Called to order at 7 pm by Mr. Frizzell. Mr. Wetherby seated as alternate for Mr. Spilsbury.

**Motion** to approve 3/5/19 meeting with changes as follows, by Mrs. Francis. Note: Board is aware that this is not a quorum, Mr. Jenkins is no longer an alternate. Second by Mr. Lincourt. All in favor. Ms. Smith-Hull, Mr. S. Neill, Mr. D. Neill abstain.

Minutes of 3/5/19 meeting

[Add that Mr. James Jenkins was seated as alternate for Ms. Smith-Hull. In the first paragraph, after "Winter 2019" add "a New Hampshire DES newsletter relating to public water supplies." After "historical purposes," add "and will add." To bottom of paragraph one, add "Mrs. Francis recommended adding a place where the name, location and date of application could be noted." In paragraph three, add "The Planning Board may waive Planning Board requirements, but not Zoning Regulations." Amend question three as posed to the UV from "Do they have experience with big projects" to "Do they have experience with blasting regulations?"]

**Motion** to approve minutes of 3/19/19 meeting, with changes as follows, by Mrs. Francis. Second by Mrs. Smith-Hull. All in favor. Mr. Lincourt, Mr. Wetherby, and Mr. S. Neill abstain.

Minutes of 3/19/19 meeting

[Add that Ms. Patricia Chaffee was seated as alternate for Mr. Lincourt.]

**Election of Officers:** Mr. Frizzell nominated as Chair by Mr. Lincourt. Second by Mrs. Smith-Hull. Mr. Frizzell abstained. Motion to accept, all in favor. Motion by Mrs. Smith-Hull to nominate Mrs. Francis as co chair. All in favor. Mrs. Francis abstained.

Sign Permit for Wim biscus and Sons LLC, 51 Salt Shed Road, Tax Map 213 Lot 13 Zone E.

**Motion** to accept as permit application as is by Mr. D. Neill. Seconded by Mrs. Smith-Hull. All in favor.

Time Extension for Norwich Solar, a 100kW Solar Array Installation, Map 235, Lot 3. S Main St. Zone E. Troy McBride was present, representing Norwich Solar. Mr. McBride noted that

conditional approval was given by the Planning Board about a year ago, but it has taken time to get the easement from National Grid. The paperwork is not yet signed, but is ready to be executed. Norwich Solar is looking for extension of 180 days to get a building permit. Norwich Solar is looking at summer to early fall for construction. Per Mr. Lincourt, extend both time to get building permit and time to complete construction by six months.

**Motion** by Mr. Lincourt to extend by 6 months. Mrs. Francis seconded. All in favor.

**Planning and Policy Issues:** Letter addressed to Mr. Travis Royce from Dept of Safety and Motor Vehicles was received. R&K Towing, Main St. Charlestown, wants a dealer license. Bob Scott, owner and Ivan Park (office manager) are present to represent R&K Towing. Mr. Scott's business involves going to auto auctions and procuring vehicles to re-sell. He must be licensed as a dealer by the State of NH to do so. Currently, R&K Towing procures vehicles privately or through another dealer. Mr. Frizzell asked if allowing a dealer license will create additional congestion at the Main St. location? Mr. Scott noted that there will be no more than three "for sale" signs at any one time. He acknowledged that location is small and he and his employees consistently work to keep sidewalks clear of customer vehicles, and street-traffic out of his parking lot. Mr. Scott will procure "No Parking on Sidewalk" signs.

On back page of application, Mr. S. Neill notes that the application to the state fits with current local ordinances, however, the application does need property owner and business name listed properly. The application to the state will be adjusted to note Robert Scott as owner of property. The Planning Board will report to state that R&K Towing has presented themselves to the Planning Board. Of note on application, regarding signage restrictions -- current signs for R&K towing comply.

**Motion** by Mr. Lincourt to respond to NH Dept. of Transportation in the affirmative to accept R&K Towing application for dealer license. Second by Mr. S. Neill. Minutes to reflect discussion that business owner is aware of safety concerns and will take steps to better acquaint customers with importance of keeping off sidewalk. It is understood that the lot may not become overcrowded. All in favor.

Administration and Correspondence:

Anything else to be brought before the meeting?

Mr. Lincourt addressed Fire Chief, Charlie Baraly. Pertaining to blasting regulations, would Mr. Baraly be interested/able to maintain the regulations in Charlestown? The Planning Board received, from UVLSRPC, regulations from the town of Rumney. According to Town of Rumney, the fire chief takes on regulating blasting. Per Mr. Baraly, he does not know the regulations, but will look into them and will educate himself on blasting and will report back at next meeting about ability to take on job. Currently, the State of NH Department of Safety has regulations for blasting found under rule 1600. These rules can be enhanced via town meeting for an ordinance or via the selectmen for regulations. The Planning Board must decide what is

reasonable and responsible for Charlestown. Mr. Lincourt will email copies of Rumney regulations and Windham ordinance to Mr. Baraly for his review.

Mrs. Francis would like to know board feeling about whether or not the zoning map should be reproduced/ updated? This would need to be assigned to new hire/ from UV to update map.

Mrs. Francis wondered about grandfathered use -- when a business has a site plan and an ownership changes, does current site plan apply? If business changes at a location, does old site plan apply? Per Mr. Frizzell and Mr. Lincourt, current regulations require new site plans.

**Motion** to adjourn by Mrs. Smith-Hull, second by Mr. Lincourt. All in favor. Meeting adjourned at 8:10 pm.

Respectfully submitted,  
Alissa Bascom

(Note: These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the April 16, 2019 meeting.)